

**TONBRIDGE AND MALLING BOROUGH COUNCIL**

**COMMUNITIES AND HOUSING ADVISORY BOARD**

**Tuesday, 29th May, 2018**

**Present:** Cllr M R Rhodes (Chairman), Cllr Miss G E Thomas (Vice-Chairman), Cllr Mrs J A Anderson, Cllr Mrs S Bell, Cllr Mrs B A Brown, Cllr D J Cure, Cllr D Keeley, Cllr Mrs S L Luck, Cllr Mrs A S Oakley, Cllr L J O'Toole and Cllr T B Shaw

Councillors O C Baldock, M A Coffin, N J Heslop and P J Montague were also present pursuant to Council Procedure Rule No 15.21.

Mr A Nicholl (Tonbridge Sports Association) was also present

Apologies for absence were received from Councillors Mrs S M Barker, V M C Branson, S M Hammond and M Parry-Waller

**PART 1 - PUBLIC**

**CH 18/1 DECLARATIONS OF INTEREST**

There were no declarations of interest made in accordance with the Code of Conduct. However, in the interest of transparency, Councillor N Heslop advised that he was a member of the Board of The Bridge Trust.

**CH 18/2 MINUTES**

**RESOLVED:** That the notes of the meeting of the Communities and Housing Advisory Board held on 13 November 2017 be approved as a correct record and signed by the Chairman.

**CH 18/3 PRESENTATION FROM KENT POLICE**

The Board was advised that, due to operational reasons, the representative of Kent Police had been unable to attend the meeting. Members noted that a presentation would be made to the meeting of the Advisory Board to be held on 16 July 2018.

**CH 18/4 PRESENTATION ON THE ONE YOU SERVICE**

Members were advised that, due to the occurrence of a power failure during the afternoon, it had been agreed that the presentation on the One You Service would be made to the meeting of the Advisory Board to be held on 16 July 2018.

**MATTERS FOR RECOMMENDATION TO THE CABINET****CH 18/5 CAPITAL PLAN PROJECTS**

Decision Notice D180034MEM

The report of the Director of Street Scene, Leisure and Technical Services provided an update on progress with a number of key projects contained in the Borough Council's Capital Plan. Particular reference was made to the increase of parking provision at Leybourne Lakes and Haysden Country Parks, the ventilation and boiler replacement at Larkfield Leisure Centre, the replacement of the sewage system at Haysden Country Park, path works at Tonbridge Cemetery, the refurbishment of the Tonbridge to Penshurst Cycle Route to the rear of Tonbridge Racecourse Sportsground and the installation of an active drainage system to improve the Rugby Pitch Drainage at Tonbridge Racecourse Sportsground. It was noted that a major part of the schemes would be funded through developer contributions, partnership arrangements and external sources.

**RECOMMENDED:** That the updates on the current Capital Plan, as set out in Annex 1 to the report, be noted.

**CH 18/6 TONBRIDGE AND MALLING LEISURE TRUST UPDATE**

Decision Notice D180035MEM

The report of the Director of Street Scene, Leisure and Technical Services reviewed the recent performance of the Tonbridge and Malling Leisure Trust and set out details of its proposed Annual Service Delivery Plan for 2018/19.

**RECOMMENDED:** That

- (1) the Tonbridge and Malling Leisure Trust Annual Service Delivery Plan – Cumulative Quarterly Monitoring Report for the period 1 October to 31 December 2017, as set out at Annex 1 to the report, be noted; and
- (2) the Tonbridge and Malling Leisure Trust draft Annual Service Delivery Plan for 2018/19, as shown at Annex 2 to the report, be approved.

**CH 18/7 TONBRIDGE CEMETERY CAPACITY REVIEW**

Decision Notice D180036MEM

The report of the Director of Street Scene, Leisure and Technical Services set out details of the findings of the extensive and comprehensive review of the capacity of Tonbridge Cemetery and future

availability of grave spaces. It was noted that, through the utilisation of existing grave spaces, capacity was greater than originally anticipated and that there would be adequate provision until 2087.

**RECOMMENDED:** That

- (1) the outcome of the Tonbridge Cemetery Capacity Review be noted;
- (2) the Council's IT Service progress the development of software to assist in the future management of the Cemetery and to ensure the continuing updating of capacity information; and
- (3) liaison be undertaken with the Diocese of Rochester and Town and Parish Councils to progress the broader review of burial capacity within the Borough.

**CH 18/8 COMMUNITY SAFETY PARTNERSHIP - DRAFT PARTNERSHIP PLAN 2018/19**

Decision Notice D180037MEM

The Community Safety Partnership Plan 2018/19 was presented for consideration. The Plan provided details of the initiatives carried out during the previous year and set out the priorities for the forthcoming year.

**RECOMMENDED:** That the Community Safety Partnership Plan 2018/19, set out at Annex 1 to the report, be supported and endorsed.

**MATTERS SUBMITTED FOR INFORMATION**

**CH 18/9 HOUSING NEED AND DEVELOPMENT UPDATE**

The report of the Director of Planning, Housing and Environmental Health provided an update on changes in housing policy arising from the Homelessness Reduction Act 2018 and various initiatives being undertaken by the Housing Service.

**CH 18/10 HEALTH AND WELLBEING REPORT**

The report of the Director of Planning, Housing and Environmental Health provided an update on activity within the private Sector Housing team and made particular reference to work undertaken through Disabled Facilities Grants, the Housing Assistance programme, the West Kent Hospital Discharge Scheme and changes to the licensing criteria for Houses in Multiple Occupation.

**CH 18/11 TONBRIDGE SPORTS ASSOCIATION - ANNUAL REPORT**

The Director of Street Scene, Leisure and Technical Services presented the Tonbridge Sports Association's Annual Report for 2016-18 which had been submitted by the Association's Chairman, Mr Alan Nicholl. Members commended the Association for its wide-ranging and excellent work within the Borough, with particular thanks for the activities provided by volunteers which ensured the development of and access to a varied range of sporting activities in Tonbridge.

**CH 18/12 COMMUNITY SAFETY PARTNERSHIP UPDATE**

The report of the Director of Central Services provided an update on the recent work of the Community Safety Partnership.

**CH 18/13 KEY VOLUNTARY SECTOR BODIES - ANNUAL REVIEW OF CORE GRANT SUPPORT**

The report of the Chief Executive provided an update on the Gore Grant Support to Key Voluntary Sector Bodies 2016/17 to 2018/19 and set out details of the requirements of the Service Level Agreements with Advice, Volunteering, Mediation and Older People's Services.

**MATTERS FOR CONSIDERATION IN PRIVATE****CH 18/14 EXCLUSION OF PRESS AND PUBLIC**

There were no items considered in private.

The meeting ended at 8.39 pm